



Loyola EMS System ♦ Paramedic ♦ System Entry Requirements

Thank you for your interest in the Loyola Emergency Medical Services System. Prior to functioning as a licensed EMT-P in the Loyola System, the following documentation is required for your provider file:

- _____ Letter of Good Standing from you current primary system
- _____ Photocopy of Current Illinois Paramedic License
- _____ Photocopy of Current Illinois Driver's License
- _____ Photocopy of Current **Healthcare Provider** CPR Card
- _____ Completed *Personnel Data* Form
- _____ Completed *Background Check Verification* Form signed by EMS Chief or Coordinator
- _____ System Entry Application Fee of \$30.00
(*cash, credit card, cashier's check or money order payable to Loyola EMS – personal checks are not accepted*)

The Paramedic system entry written exam consists of 75 questions concerning issues that are specific to the Loyola EMS System. After successfully completing the written exam with a score of 80% or better, applicants will undergo an oral exam that will test their knowledge of appropriate ALS patient care based on Region VIII SOPs.

The following *System Entry Study Guide* should be utilized to help you prepare for the written exam. It is recommended that you print the guide and refer to it as you read through the "**Standard Operating Procedures**" and the "**Loyola Policies and Procedures**" on line. All exam questions are based on these two documents.

System Entry testing is offered in our EMS office several times a month. You must schedule an appointment to take the exam. Failure to notify our office that you are unable to keep your appointment will be recorded as a system entry failure.

Should your first attempt at system entry be unsuccessful, you may schedule one retest. **A second fee of \$30.00 will be required.** A second unsuccessful system entry testing session will result in a mandatory waiting period of three months before a third test may be scheduled.

Please call the EMS office at **708-327-2547** to schedule an appointment or if you have any questions or concerns.

**** Please note:** If your Loyola System employer is not able to sign your background check verification form, or you wish to enter the system as an independent, you must first undergo a fingerprint background check through the Loyola Human Resources Department. Please call the EMS office at **708-327-2547** to make the arrangements. After your background check is completed you may call the EMS office to schedule your system entry exam.



Loyola EMS System ♦ Paramedic ♦ System Entry Study Guide

Standard Operating Procedures (SOPs) located on www.loyolaems.com

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Loyola Policies and Procedures

located on www.loyolaems.com

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Treatment of Minors	200.9
Consent / Refusal of Treatment / Non-Impaired Person	200.10
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